

**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 27th July 2016**

at Hyssington Village Hall at 7.30 p.m.

following the conclusion of the Green Grants Committee Meeting.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests – to record attendance and apologies for absence, receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations.

Attendance: Cllr B L Smith (Chairman), Cllr J Jones, Cllr M J Jones, Cllr K D Massey, Cllr A Richards, Cllr P C Rigg, Cllr C P Smith, Cllr J Stelmasiak, Cllr J N Wakelam.

Apologies for absence approved by Council: None.

Other apologies for absence: Cllr D L Powell, Cllr D N Yapp.

Other Members not present: Cllr Z M Powell.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

| Agenda Number | Item | Councillor | Nature of Declaration |
|---------------|------------------|------------|--|
| 5.0 | Planning Matters | M J Jones | Personal not prejudicial interest as Member of Powys CC Planning Committee |

2.0 Public Participation: to receive members of the public who wish to address the Council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

3.0 Minutes of Meetings: To approve and sign the minutes as a correct record of Full Council Ordinary Business Meeting 29th June 2016 at Churchstoke Community Hall (paper 3.2 previously circulated).
The minutes of the Full Council Ordinary Business Meeting 29th June 2016 were reviewed and approved.

RESOLVED:

'The minutes of the Full Council Ordinary Business Meeting 29th June 2016 are approved and signed as a correct record.'

4.0 Matters Arising from Minutes for Information: To report matters arising for information, from the minutes of Full Council Ordinary Business Meeting 29th June 2016 at Churchstoke Community Hall.

4.1 (4.1.1) Election to Positions of Special Responsibility

The Clerk reported that Cllr J Stelmasiak has accepted election to the positions of special responsibility for Allotments and Recreation Field, and to the Budget Preparation Panel.

4.2 (14.0d) Defibrillator

Cllr K D Massey reported that the defibrillator has been installed at St Nicholas House, though checks remain to be undertaken before it is operating. Cllr C P Smith agreed to undertake checks and report back.

5.0 Planning Matters:

5.1 Planning Specific Correspondence:

5.1.1 Powys LDP: to receive progress updates on the Examination (paper 5.1.1a-b previously circulated).

Council received notice from Powys CC that:

- a) The Inspector has suspended the Examination of the LDP for a period of six months to allow the Council time to undertake the additional work (and any relevant public consultation). Noted.
- b) A progress Meeting will be held at 11:00 am. 15th Sep 2016 at the Media Resource Centre, Oxford Road, Llandrindod Wells, to provide the Inspector with an update on the work undertaken to date during the suspension period. The meeting will be open for members of the public to attend as observers only. Noted.

5.1.2 Other planning specific correspondence (if any).

- a) Via OVW: Law Commission Planning Law in Wales
Re: Planning Law in Wales Scoping Paper

Council received a copy of the Law Commission summary scoping paper on Planning Law in Wales, published on 30th June 2016 available at <http://www.lawcom.gov.uk/project/planning-law-in-wales> setting out a process of consolidation, with the core aim of clearer, simpler and more accessible planning law. The public consultation runs from 30th June until 30th September 2016.

Action – for Sept meeting

- b) Via OVW: Welsh Government
Re: Draft Technical Advice Note 24 The Historic Environment
Council received notice that the Welsh Government is seeking views on new planning advice for the historic environment contained in a draft Technical Advice Note (TAN) 24. Comments are welcomed by 3rd October 2015.

Action – for Sept meeting

- c) Department of Energy & Climate Change (DECC)
Re: Re-determination of Wind Turbine Generating Stations

Council received notice that following legal challenges the Secretary of State must re-determine the applications for wind turbine generating stations at Llanbrynmair and at Carnedd Wen. Noted.

5.2 Powys CC Planning Determinations: to report from the new process at Powys CC notifying Community and Town Councils of Planning Decisions in their area (papers 5.2a previously circulated).

The Clerk reported notification of planning determinations by Powys CC as follows:

| Ref. | Site | Powys CC Planning Decision |
|-------------|-------------------------------|----------------------------|
| P/2016/0430 | Land adj Courtlands, Ch'stoke | Consent |
| P/2016/0478 | The Court House Inn, Ch'stoke | Consent |
| P/2016/0520 | Ty Bryn, Old Churchstoke | Consent |
| P/2016/0537 | Quarry Yard, Snead | Consent |

5.3 Planning Applications – to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including:

RESOLVED:

'CCC responds to planning application consultations as follows:'

| Ref. | Applicant | Site | Description | rec. |
|---|---|---------------------------------|--|------|
| <i>Consultations on application(s) in Churchstoke community</i> | | | | |
| P/2016/0706 | Mr R Murphy, Broadway House, Churchstoke | Broadway House, Churchstoke | Erection of an extension | S |
| P/2016/0707 | Mr R Murphy, Broadway House, Churchstoke | Broadway House, Churchstoke | Listed Building Consent for Erection of an extension | S |
| TREE/2016/0027 | Rev Carol Whittock, The Vicarage, Churchstoke | St Nicholas Church, Churchstoke | Felling of 3 mature ash trees within a conservation area | O |

**TREE/2016/0027 – CCC objects to this application on grounds of:*

- a) Council sees no reason to fell the trees in a conservation area, nor is there any reason stated on the application form*
- b) The consequential loss of visual amenity and ecological environment in a conservation area*
- c) There is no statement or mitigating ecological plans for replacement of the lost trees.'*

Action – Clerk to process

5.4 Planning Enforcement – to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

| Ref./ Site | Description |
|------------|-------------|
| None | |

The Chairman invited Members to bring forward planning enforcement matters and Members discussed enforcement as follows:

| Ref./ Site | Description |
|------------|-------------|
| None | |

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence (inc paper 6a-b previously circulated).

6.1 One Voice Wales – Chief Executive

Re: One Voice Wales Conference Saturday 1st October 2016

Council received information regarding the conference to be held at Llanelwydd with the theme 'The Challenges of Transformation and Collaboration for Community and Town Councils'. Guest speakers will be Mark Drakeford AM, Cabinet Secretary for Finance and Local Government, Peter Davies CBE, Chair of Wales Council for Voluntary Action and Sophie Howe, Future Generations Commissioner. The Clerk asked Members to forward names of those who wish to attend by 31st August.

6.2 Via One Voice Wales – Welsh Government

Re: Draft Local Government (Wales) Bill

Council received notice that all responses to the consultation have been considered by the Welsh Governments and summarised in a report available on the internet at [http://gov.wales/consultations/localgovernment/draft-local-government-\(wales\)-bill-consultation/?lang=en](http://gov.wales/consultations/localgovernment/draft-local-government-(wales)-bill-consultation/?lang=en) and the Cabinet Secretary for Finance and Local Government has issued a written statement on the report. Noted.

6.3 Other reports and items of correspondence (if any) for Information:

The Clerk indicated other correspondence will be circulated electronically post meeting where electronic copies are available.

Action – Clerk to circulate documents post-meeting

7.0 Councillors' Training: to discuss, and resolve if desired, regarding councillors' training (paper 7 previously circulated) (Chairman).

The Chairman reminded Members of the range of basic councillor training provided by One Voice Wales for Community and Town Councils in Wales, and indicated that CCC might consider hosting a local training session. The Clerk informed council of the cost of in-house training being £375 plus travel expenses.

RESOLVED:

'CCC does not wish to pursue in-house training and will continue the practice of travelling to other venues on a councillor by councillor basis.'

8.0 Cae Camlad Playground and New Play Area – to receive progress highlight report from the project team (Cllr D L Powell).

The Chairman and Clerk reported in the absence of Cllr D L Powell for the project team and highlighted:

- Cost of Cae Post refuse collection will be for empty of 2x bins at £2.25 per bin, total £5.50 per visit
- New supervision and safety sign have been received and will be put in place.

Members considered other options for emptying bins.

RESOLVED:

'CCC agrees to contact the Community Hall Committee to enquire feasibility and cost of incorporation into the caretaker duties.'

Action – Clerk to process

9.0 Community Pride: to receive, and resolve if desired, regarding correspondence from a member of the public suggesting items for improvement in Churchstoke village (paper 9 previously circulated).

Council received correspondence from Mr W Steed highlighting items for council's attention and consideration:

- allotment grass cutting
- finger post by the Bridge View and an offer to paint the post.

Members noted that the finger post is not the property of the community council.

RESOLVED:

'CCC thanks Mr Steed for his public spirited offer to paint the fingerpost and refers him to Powys CC as owners, and will enquire with the Stiperstones Corndon Landscape Scheme whether there is any contribution it could bring to bear.'

Action – Clerk to process

Action – Chairman to contact LPS

10.0 Financial Report:

10.1 Financial year 2015-2016 – to receive external audit report and opinion, (if available) and to approve the Annual Return for conclusion of audit.
The Clerk reported that the external audit report and opinion has not yet been received.

10.2 Finance Specific Correspondence – to report finance specific correspondence, if any.
None.

10.3 Items Received Since Last Meeting – to report.

The Clerk reported items received since the last meetings as follows:

| Payer | Description | £ |
|--------------|-------------------------|------|
| NatWest Bank | Gross interest Jun 2016 | 1.72 |
| Total | | 1.72 |

10.4 Items for Payment – to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC. authorises payments as follows':

| Chq | Payee | Description | £ex vat | £vat | £total |
|---|------------------------|--------------------------------------|---------|------|--------|
| To authorise items for payment at this meeting: | | | | | |
| 979 | Mike Williams Signs | Signs playground (2) cemetery (1) | 67.50 | 0.00 | 67.50 |

| | | | | | |
|---|--------------------------|---------------------------|--------|------|--------|
| 980 | Mike Williams Signs | Sign playground (1) | 22.50 | 0.00 | 22.50 |
| 981 | E J Humphreys | Repl't computer mouse | 8.32 | 1.67 | 9.99 |
| 982 | Churchstoke Rec Assoc | Room hire Jan-Apr'16 | 40.00 | 0.00 | 40.00 |
| Total to authorise for payment this meeting | | | 138.32 | 1.67 | 139.99 |
| To report items previously authorised to be paid by direct debit or standing order: | | | | | |
| SO | E J Humphreys | Clerk gross salary Jul'16 | 547.40 | 0.00 | 547.40 |
| Total previously authorised paid by dd/sord. | | | 547.40 | 0.00 | 547.40 |
| Grand total for payment at this meeting | | | 685.72 | 1.67 | 687.39 |

Action – Clerk to process

10.5 Consolidated Balances – to report to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

The Clerk reported on the M&G quarterly statement for 1st Apr-30th Jun 2016:

| Fund | Number of shares | Share Price (p) | Value at 30/06/2016 (£) |
|-----------|------------------|-----------------|-------------------------|
| Charibond | 100 | 128.83 | 128.83 |

| Item | Current acc. £ | Reserve acc. £ |
|-------------------------------------|----------------|----------------|
| Gross balances | 500.00 | 33,836.81 |
| Less consolidated ring-fenced funds | 0.00 | 13,250.18 |
| Net balances available | 500.00 | 20,586.63 |

11.0 Highways & Rights of Way Reports:

11.1 From Powys CC/ Shropshire Council to CCC – to report general maintenance.

- a) Churchstoke Village: road drains blocked with silt, leading to flooding in times of rainfall. Powys CC replies that the crew has been in the village clearing gully pits since the community council June meeting.
- b) A489 Churchstoke Bridge Parapet Repairs: Powys CC contractor will be undertaking repair works to the upstream bridge parapet wall from Monday 25th July, the work should complete in 2 weeks.
- a) C2193 Todleth Road Emergency Road Closure 5th to 7th July 2016 while contractors carry out repairs to a damaged water main.

11.2 From CCC. to Powys CC/ Shropshire Council – to report general maintenance.
None.

12.0 County Council Matters– to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
 - Powys CC elections 2017: the term of elected Members will be 5 years
 - Waste recycling: the 'bring-site' at Sarn is likely to be removed.
- b) Shropshire Council: no report.

13.0 Correspondence – to receive items of general correspondence for information.

13.1 Welsh Government

Re: Draft Local Government (Wales) Bill

Council received notice that all responses to the consultation have been considered by the Welsh Governments and summarised in a report available on the internet at [http://gov.wales/consultations/localgovernment/draft-local-government-\(wales\)-bill-consultation/?lang=en](http://gov.wales/consultations/localgovernment/draft-local-government-(wales)-bill-consultation/?lang=en) and the Cabinet Secretary for Finance and Local Government has issued a written statement on the report. Noted.

13.2 Other correspondence to be circulated:

- a) National Library for Wales: invitation by National Library of Wales to participate in the UK Web Archives (a partnership between the National Library of Wales, the British Library, and the National Library of Scotland) to preserve the CCC website for future use and research.
- b) The Clerk indicated other correspondence will be circulated electronically post meeting where electronic copies are available.

Action – Clerk to circulate documents post-meeting

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting:

- a) Cllr C P Smith: reminded Council that an inspection schedule needs to be put in place for the new playground.
- b) Clerk: reported that the Cemetery sign will be amended for the correct Welsh spelling of 'Mynwent'.
- c) Chairman: Next meeting: Full Council Ordinary Business Meeting (finance and urgent matters only), 31st August 2016, at Churchstoke.

15.0 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

15.1 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Not required.

15.2 CONFIDENTIAL CORRESPONDENCE

To receive, and resolve if desired, such business of a confidential nature as will be brought before the council by the Clerk (if any). None.

Meeting ended – 9.20 p.m.