

**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 25th May 2016**

at Churchstoke Community Hall
following the conclusion of the Annual Meeting of Council.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests – to record attendance and apologies for absence, receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations.

Attendance: Cllr B L Smith (Chairman), Cllr J Jones, Cllr M J Jones, Cllr K D Massey, Cllr D L Powell, Cllr Z M Powell, Cllr A Richards, Cllr P C Rigg, Cllr C P Smith, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Other apologies for absence: Cllr J Stelmasiak, Cllr J N Wakelam.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

| Agenda Number | Item | Councillor | Nature of Declaration |
|---------------|------------------|------------|--|
| 5.0 | Planning Matters | M J Jones | Personal not prejudicial interest as Member of Powys CC Planning Committee |

2.0 Public Participation: to receive members of the public who wish to address the Council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

3.0 Minutes of Meetings: To approve and sign the minutes as a correct record of the Council Ordinary Business Meeting 26th April 2016 at Hyssington Village Hall (paper 3 previously circulated).
The minutes of the Full Council Ordinary Business Meeting 26th April 2016 were reviewed and approved with typographical errors corrected.

RESOLVED:

'The minutes of the Full Council Ordinary Business Meeting 26th April 2016 are approved and signed as a correct record.'

4.0 Matters Arising from Minutes for Information: To report matters arising for information, from the minutes of the Full Council Ordinary Business Meeting 26th April 2016 at Hyssington Village Hall.

4.1 (9.0) Application for inclusion on PtLHB Pharmaceutical List from West Midlands Co-operative Chemists Ltd for a Pharmacy at the Supermarket Cross Likey, Churchstoke
The Clerk reported the consultation responses have been received from NHS Wales for information.

Action – Clerk to circulate document

4.2 (10.0) Cemetery

The Chairman thanked Cllr C P Smith for undertaking a clean-up of wind-blown wreaths and flowers during week beginning 2nd May 2016.

4.3 (15.2) Friends of the Green and Horsewell (FOTGAH) Annual General Meeting
Members noted that no councillors had attended.

4.4 (17.2.2) Complaint

Members noted that although the minutes of 26th April contained subject matter, they contained no personal confidential information.

Cllr K D Massey joined the meeting at this point.

5.0 Planning Matters:

5.1 Planning Specific Correspondence: to receive planning specific correspondence (inc papers 5.1a-b previously circulated).

5.1.1 Royal Town Planning Institute Wales Planning Conference

Council received notice of the conference 9th June 2016 at Cardiff with a keynote address by the Welsh Government Minister responsible for planning. Noted.

5.1.2 Powys LDP Examination – Exploratory Meeting Agenda

Council received, for information, the agenda for the Inspector's meeting where the Inspector will discuss her concerns with Powys CC and the Welsh Government (where appropriate) regarding the soundness of the LDP, and additional material needed to inform the examination. Noted.

5.2 Powys CC Planning Determinations: to report change of process at Powys CC for notifying Town and Community Councils (paper 5.2 previously circulated).
Council received information from Powys CC that the planning office is looking at changing the process on how Development Management notifies community councils of decisions regarding planning applications. Noted.

5.3 Planning Applications – to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including:

RESOLVED:

'CCC responds to planning application consultations as follows:'

| Ref. | Applicant | Site | Description | rec. |
|---|--|--|--|------|
| <i>Consultations on application(s) in Churchstoke community</i> | | | | |
| P/2016/0478 | Mr Sam Grigg, Penstrowed Quarry, Penstrowed, Caersws | Plot rear of The Court House Inn, Churchstoke | Section 73 application to vary condition 2 of planning application P/2012/0265 with regards to alterations to plans | N |
| VAR/2016/00 19 | Mr & Mrs Goodwin, Mynd Farm, Bucknell | Oak Croft, Pentre, Churchstoke | Application to discharge Section 106 agreement to planning permission M/2003/0372 (occupancy restriction) | N |
| P/2016/0337 | Mr C Brookstein, 1 Holyrood House, Shropshire Paddock Care, Hodnet | Glendene, Weston Road, White Grit | Resurfacing of existing ménage | S |
| P/2016/0537 | Mr D Griffiths, Griffiths Farm Supplies Ltd., Quarry Yard, Snead | Quarry Yard, Snead | Alterations to existing commercial vehicular access | S |

Action – Clerk to process

5.4 Planning Enforcement – to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

| Ref./ Site | Description |
|----------------------------------|--|
| Bagbury Fields, Hyssington | From 4 th Aug 2013: CCC had requested that planning officers check compliance with requirements of the planning process particularly in regard to unauthorised development and rights of way. Powys CC replies that... <i>'the building and access track appear to require planning permission and after requesting an application from the owners, they have thus far failed to co-operate and submit the requisite application. Having considered the significant time that has passed and limited impact of the development upon the locality, it is considered that the matter is not expedient to pursue any further and the case shall be closed down in this instance'</i> . |

The Chairman invited Members to bring forward planning enforcement matters and Members discussed enforcement as follows:

| Ref./ Site | Description |
|------------|-------------|
| None | |

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes – to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 Via One Voice Wales from Independent Remuneration Panel for Wales

Re: Allowances and Expenses

Council received a reminder that it is a statutory requirement that all Councils publish and report annually to the Independent Remuneration Panel for Wales on allowances and expenses payable to community and town councillors by 30th September each year.

6.2 OVW and SLCC

Re: National Pay Settlement

Council received details of the pay settlement for 2016-17 and 2017-18 agreed between employers and employees at National Joint Council.

6.3 Other reports and items of correspondence (if any) for Information:

- a) OVW: Training schedule May to June 2015
- b) OVW: Recall of recent financial regulations
- c) Via OVW: Future Generations Commissioner for Wales: invitation to the discussion session for Mid Wales 25th May, 2.00pm – 4.00pm, Morlan Community Centre, Aberystwyth
- d) Via OVW: notice of publication of The Ombudsman's Casebook - Issue 24
- e) Via OVW: Older People's Commissioner for Wales spring newsletter 2016
- f) Via OVW: Consumer Council for Water notice of vacancy for Appointment of Local Consumer Advocate – Wales Committee
- g) Via OVW: Sustainable Wales notice of launch of digital campaign 'Shine a Light'
- h) Via OVW: Community Land Advisory Service Wales notice of Future Generation Growers Conference 8-9 July
- i) Via OVW: GoSafe News Bulletin May 13th 2016.

Action – Clerk to circulate documents post-meeting

7.0 Cae Camlad Playground and New Play Area – to receive progress highlight report from the project team (Cllr D L Powell).

Cllr D L Powell reported the site completion and successful opening of the new playground to the public Saturday 21st May at 11am, and reminded Members that decommissioning of the Cae Camlad playground will be undertaken before project closure, and highlighted:

- a) The commitment and work by the project team to initiate, run and complete the project
- b) Press coverage in Shropshire Star and County Times of the opening of the new playground
- c) The benefit of turfing as a means of re-laying the surface, and the purchase of additional turf from public donations raised at Horse & Jockey
- d) Recommendation for an additional safety sign and to take offers for the old play equipment via a Bill of Sale and that the old playground will now be closed and locked.

RESOLVED:

'CCC will

- a) *purchase a third sign indicating that children using the playground must be supervised and the council does not accept liability for injury of persons using the equipment*

- b) *close and lock the old playground at Cae Camlad and offer equipment for sale.*

Action – Clerk to process

The Chairman thanked everyone who contributed to the work and in particular to the project team ably led by Cllr D L Powell for taking the project thus far, and expressed delight that the community council was able to invest so substantially for the children of the community, in such a flagship project.

8.0 Consultation by Powys CC: Public consultation over local delivery of Library Services (paper 8a-c previously circulated).

The Chairman reminded Members of the consultation and the Clerk indicated that the proposals appears to focus on savings at the 11 smaller branch libraries across Powys, with the six bigger libraries – Ystradgynlais, Brecon, Llandrindod, Machynlleth, Newtown and Welshpool – and the two mobile library services for North and South Powys forming the cornerstone of the service. Noted.

9.0 Financial Report:

9.1 Finance Specific Correspondence – to report finance specific correspondence, if any.

None.

9.2 Items Received Since Last Meeting – to report.

The Clerk reported items received since the last meetings as follows:

| Payer | Description | £ |
|--------------|---|----------|
| Powys CC | Recycling proceeds 2015-16 Q3 | 236.35 |
| Powys CC | Recycling proceeds 2015-16 Q4 | 189.90 |
| NatWest Bank | Gross interest Apr 2016 | 2.16 |
| Powys CC | 1 st inst precept/rec grant plus cem'y grant | 7,134.13 |
| Leach & son | Cemetery burial & Ex Right fees (plot 471) | 380.00 |
| Total | | 7,942.54 |

9.3 Items for Payment – to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC. authorises payments as follows':

| Chq | Payee | Description | £ex vat | £vat | £total |
|---|------------------|--------------------------|-----------|----------|-----------|
| To authorise items for payment at this meeting: | | | | | |
| 968 | Wales Air Amb'ce | Donation 2016-17 | 70.00 | 0.00 | 70.00 |
| 969 | Phil's Tool Hire | Herras fencing Apr'16 | 170.00 | 34.00 | 204.00 |
| 970 | Horse & Jockey | Refreshments at training | 18.00 | 0.00 | 18.00 |
| 971 | E J Humphreys | Lock for new playground | 12.66 | 2.33 | 13.99 |
| 972 | AON UK Ltd | Insurance 2016-17 | 318.13 | 0.00 | 318.13 |
| 973 | HAGS SMP | Final pay new playground | 21,049.15 | 4,209.83 | 25,258.98 |

| | | | | | |
|---|---------------|---------------------------|-----------|-----------|-----------|
| Total items to authorise for payment at this meeting | | 21,637.94 | 4,246.16 | 25,883.10 | |
| To report items previously authorised to be paid by direct debit or standing order: | | | | | |
| SO | E J Humphreys | Clerk gross salary May'16 | 547.40 | 0.00 | 547.40 |
| Total previously authorised paid by dd/sord. | | | 547.40 | 0.00 | 547.40 |
| Grand total for payment at this meeting | | | 22,185.34 | 4,246.16 | 26,430.50 |

Action – Clerk to process

9.4 Consolidated Balances – to report to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

| Item | Current acc. £ | Reserve acc. £ |
|-------------------------------------|----------------|----------------|
| Gross balances | 500.00 | 30,618.24 |
| Less consolidated ring-fenced funds | 0.00 | 13,380.18 |
| Net balances available | 500.00 | 17,238.06 |

10.0 Highways & Rights of Way Reports:

10.1 From Powys CC/ Shropshire Council to CCC – to report general maintenance.
None.

10.2 From CCC. to Powys CC/ Shropshire Council – to report general maintenance.
None.

11.0 County Council Matters – to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
- Nothing further to report at present.
- b) Shropshire Council: no report.

12.0 Correspondence – to receive items of general correspondence for information.

12.1 Powys CC Highways Officer

Re: Closure U2709 Woodgate to Old Churchstoke

Council received early notice of road closure, with accompanying diversion map, 18th to 22nd August 2016.

12.2 Friends of the Green and Horsewell (FOTGAH) – Chairman

Re: Annual Meeting

Council received minutes of the meeting and accounts for the year ending 31st March 2016.

12.3 Other correspondence to be circulated:

- a) Powys CC: refuse collections for Spring Bank Holiday
b) Powys CC: ARWAIN LEADER Fund News
c) Powys Community Health Council - Schedule of Meetings 2016/17.

Action – Clerk to circulate documents post-meeting

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting:

- a) Cllr C P Smith: reported and provided photographic evidence of the clean-up at the cemetery indicating that rabbits may be dragging wreaths and flowers into field, and recommended pest control, levelling and moving one compost heap, and building a compost heap surround.
Action – for June agenda
- b) Cllr D L Powell: noted from the minutes of FOTGAH that the site adjacent to the village green is for sale and that there may be sufficient evidence to prove title of the green lies with CCC.
- c) Cllr C P Smith: reported that she had attended a recent meeting of the Churchstoke Recreation Association and would like to report to CCC at the next meeting.
Action – for June agenda
- d) Chairman: Next meeting: Full Council Ordinary Business Meeting, Wed 29th June 2016, at Churchstoke.

Meeting ended – 9.13 p.m.