

**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING  
on Tuesday 23<sup>rd</sup> February 2016**

at Churchstoke Community Hall at 7.30 p.m.

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests** – to record attendance and apologies for absence, receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations.

Attendance: Cllr B L Smith (Chairman), Cllr J Jones, Cllr M J Jones, Cllr D L Powell, Cllr A Richards, Cllr C P Smith, Cllr D N Yapp, Cllr J Wakelam.

Apologies for absence approved by Council: none.

Other apologies for absence: Cllr Z M Powell, Cllr P C Rigg, Cllr J Stelmasiak.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.0	Planning Matters	M J Jones	Personal not prejudicial interest as Member of Powys CC Planning Committee
5.3	Planning Applications	D L Powell	Personal not prejudicial interest in P/2016/0092 as acquaintance of the applicant
5.3	Planning Applications	D L Powell	Personal not prejudicial interest in P/2016/0092 as acquaintance of the applicant
5.4	Planning Enforcement	M J Jones	Personal and prejudicial interest as neighbour of the site at Pentre

**2.0 Minutes of Meetings:** To approve and sign the minutes as a correct record of the Full Council Ordinary Business Meeting 26<sup>th</sup> January 2016 at Churchstoke Community Hall (paper 2 previously circulated).  
The minutes of the Full Council Ordinary Business Meeting 26<sup>th</sup> January 2016 were reviewed and approved with typographical errors corrected and one amendment.

RESOLVED:

*'The minutes of the Full Council Ordinary Business Meeting 26<sup>th</sup> January 2016 are approved and signed as a correct record with one amendment as follows:*

- *Item 9.2 Allotments: should record 'CCC grants permission for tenants to hold an additional plot on a non-right of renewable basis....' (not half plot).'*

**3.0 Matters Arising from Minutes for Information:** To report matters arising for information, from the minutes of the Full Council Ordinary Business Meeting 26<sup>th</sup> January 2016 at Churchstoke Community Hall.  
None.

**4.0 Electoral Matters Churchstoke Ward** – following the resignation of Cllr A Smith from the office of community councillor to declare the occurrence of a casual vacancy.

The Clerk reminded Members of the resignation from the office of community councillor in Churchstoke ward from Mr A Smith.

RESOLVED:

*'In accordance with the Local Government Act 1972, CCC declares a casual vacancy in the Office of Community Councillor in Churchstoke ward as a result of the resignation from office of Cllr A Smith. Publication of the declaration of vacancy will be distributed for the notice boards in accordance with Section 87(2) of the Local Government Act 1972, and the Deputy Returning Officer will be informed.'*

Action – Clerk to process

Notices of vacancy were distributed to Members for notice boards.

CCC expressed its thanks to Mr A Smith for his work as councillor since joining the council in 2013.

## **5.0 Planning Matters:**

### **5.1 Planning Specific Correspondence**

5.1.1 Powys CC: Local Development Plan – to receive notice of Notice of Submission of Local Development Plan to the Welsh Government and Public Consultation on the Schedule of Proposed Focussed Changes closing 4.30pm Friday 11<sup>th</sup> March 2016 (paper 5.1.1a-d previously circulated).

The Chairman reminded Members of the submission of Deposit Powys Local Development Plan to the Welsh Government and the public consultation on the Schedule of Proposed Focussed Changes.

RESOLVED:

*'CCC concurs with the Deposit Powys Local Development Plan Schedule of Proposed Focussed Changes, and does not wish to respond to the consultation.'*

5.1.2 Powys CC Executive Support Manager – to receive notice that from 1<sup>st</sup> Feb 2016 Powys CC has moved from the paper system to electronic only

correspondence with Powys Town and Community Councils as consultees on local planning matters. (papers 5.1.2a-c previously circulated). Council received formal notice that from 1<sup>st</sup> Feb 2016 Powys CC has moved from the paper system to electronic only correspondence with Powys Town and Community Councils as consultees on local planning matters. The Clerk reminded Members that as the paper process will move to electronic process, that a projector and screen may be needed at meetings in order to display planning applications to the meeting.

**RESOLVED:**

*'CCC will purchase a digital projector and a screen for use at meetings in order to assist with the display of electronic planning consultations.'*

Action – Clerk to process

5.1.3 Other planning specific correspondence, if any, (inc. paper 5.1.3 previously circulated).

Planning Aid Wales: Training 2016

Council received information on training to be provided in 2016 by Planning Aid Wales, the nearest to Churchstoke being 'How to respond effectively to planning applications' 19<sup>th</sup> July 2016 at Welshpool. Members asked the Clerk to remind councillors of the training nearer the date.

5.2 Powys CC Planning Determinations – to report recent Powys C.C. planning determinations (if any).

None.

Members remarked on the absence of notifications for recent determinations, and in particular one site where works have started, and asked the Clerk to enquire with the planning office.

Action – Clerk to process

5.3 Planning Applications – to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including:

**RESOLVED:**

*'CCC. responds to planning application consultations as follows:'*

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				
P/2016/0091	Trustees of A M Hamer, Cadwallader & Co, 25 Severn St, Welshpool	Lower Hurdley Farm, Churchstoke	Conversion of barn to dwelling, formation of vehicular access & driveway, installation of septic tank & associated works	S
P/2016/0092	Mr Mark Richardson, Cwm Farm, Churchstoke	Cwm Farm, Churchstoke	Erection of single storey porch	S

Action – Clerk to process

5.4 Planning Enforcement – to report information from Powys C.C. planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed enforcement as follows:

Ref./ Site	Description
Pleasant View, Pentre	CCC notes the building works in progress at the kennels and dog grooming business operating from the site, and that Members of the public have brought this to the attention of the community councillors.  RESOLVED: <i>'CCC wishes to bring the attention of planning enforcement officers to the development and the dog grooming business operating at Pleasant View, Pentre, and asks planners ensure that planning conditions have been met.'</i>

Action – Clerk to process

**6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes** – to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 One Voice Wales: Response by One Voice Wales to the Welsh Government Consultation on the Draft Local Government (Wales) Bill on behalf of community & town council sector. Noted.

6.2 One Voice Wales: Independent Remuneration Panel for Wales Annual Report 2016-17 giving the Panel's recommended levels of councillor allowances 2016-17. The Clerk reminded Members that allowances need to be resolved prior to the start of the new municipal year.

Action – for March meeting

6.3 Other reports and items of correspondence (if any) for Information.

- a) OVW: Quick Check Training Finder
- b) OVW: Welsh Government response to the proposal on the provision of court and tribunal services in Wales
- c) OVW: Appointment of Chair to Sport Wales
- d) OVW: Appointment of Members to the Social Security Advisory Committee
- e) OVW: Proposals relating to the Statement of Public Participation for the National Development Framework
- f) OVW: Welsh Government Warm Homes Nest scheme.

Action – Clerk to circulate documents post-meeting

**7.0 Cae Camlad Playground and New Play Area** – to receive progress highlight report from the project team (Cllr D L Powell).

Cllr D L Powell reported on communication from the contractor that works will restart 2<sup>nd</sup> week of March, weather permitting, and the storage container will be

removed shortly. The Clerk reported that CCC is still awaiting a reply from the Powys CC Schools Service on its preference for removal or take-on of the Cae Camlad site equipment and CCC's request for an extension of the existing lease.

**8.0 HM The Queen's 90<sup>th</sup> Birthday 2016** – to consider further the arrangements, if any, for the 90<sup>th</sup> birthday (ref 26<sup>th</sup> Jan 2016, minute 6.1).

The Chairman reminded Members of the invitation from The Royal Household, to participate in the Queen's Birthday Beacons on 21<sup>st</sup> April which will form part of 90<sup>th</sup> Birthday celebrations weekend, and previous agreement to consider whether other community organisations might be better placed to organise other events, and to consider this further at the February meeting. Cllr D L Powell reported that the Churchstoke WI is organising a tea party to mark the occasion.

RESOLVED:

*'CCC does not wish to pursue the matter of celebration events for the The HM Queen's 90<sup>th</sup> Birthday 2016 but remains open to assist others.'*

**9.0 Grounds & Recreation Field Matters:**

**9.1 Field Aeration** – to receive, and resolve if desired, on a quotation for recreation field aeration treatment 2016-15.

The Clerk reported that a quotation has not yet been received from Powys CC.

RESOLVED:

*'CCC will continue with the usual aeration treatment programme and authorises the Clerk to accept the quotation for 4 sessions, when it is received, if within budget.'*

Action – Clerk to process

**9.2 Play Areas Inspections** – to receive and resolve, if desired, on invitation for inclusion in the 2016 annual round of RoSPA inspection of children's play areas. The Clerk reported that the invitation has not yet been received. Members noted that the Cae Camlad playground will be decommissioned shortly and the new playground already has RoSPA inspection built in as part of acceptance criteria.

RESOLVED:

*'CCC agrees not to join the 2016 round of playground inspections as the Cae Camlad playground will be decommissioned shortly and the new playground already has RoSPA inspection built in as part of acceptance criteria.'*

**10.0 Consultation by Welsh Government:** Draft Local Government (Wales) Bill – to report the delegated CCC response submitted to the Welsh Government (paper 10 previously circulated).

The Chairman reminded Members of the consultation, and the Clerk reminded Members that CCC had previously delegated the response to the Clerk, taking guidance from the Chairman, consistent with the response submitted to the White Paper in April and after attending the Welsh Government briefing session in Swansea on 2<sup>nd</sup> February.

RESOLVED:

*'CCC adopts the delegated response to the Welsh Government consultation on the Draft Local Government (Wales) Bill submitted by the Clerk taking guidance from the Chairman.'*

## 11.0 Financial Report:

11.1 Finance Specific Correspondence – to report finance specific correspondence, if any.

None.

11.2 Items Received Since Last Meeting – to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Jan 2016	3.51
Powys CC	Waste recycling proceeds Q2 Jul-Sep'15	446.79
	Total	450.30

11.3 Items for Payment – to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

*'CCC. authorises payments as follows':*

Chq	Payee	Description	£ex vat	£vat	£total
To authorise items for payment at this meeting:					
939	Phil's Tool Hire	Herras fencing Nov-Dec 2015	434.00	86.80	520.80
940	Phil's Tool Hire	Herras fencing Jan 2016	238.00	47.60	285.60
941	And. Evans L'scapes	Grounds maint 5/6	636.68	127.34	764.02
942	SLCC Enterprises Ltd	Practitioners Conf 2016	249.00	24.20	273.20
943	E J Humphreys	Norton anti-virus sub.	54.16	10.83	64.99
944	E J Humphreys	MS-Office sub.	66.66	13.33	79.99
Total items to authorise for payment at this meeting			1,678.50	310.10	1,988.60
To report items previously authorised to be paid by direct debit or standing order:					
SO	E J Humphreys	Clerk sal. Feb'16	547.40	0.00	547.40
Total previously authorised to be paid by dd/sord.			547.40	0.00	547.40
Grand total for payment at this meeting			2,225.90	310.10	2,536.00

Action – Clerk to process

11.4 Consolidated Balances – to report to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Reserve acc. £	Current acc. £
Gross balances	58,352.82	500.00
Less consolidated ring-fenced funds	21,962.69	0.00
Net balances available	36,390.13	500.00

## 12.0 Highways & Rights of Way Reports:

12.1 From Powys CC/ Shropshire Council to CCC – to report general maintenance.

- a) A489 at Broadway – surface is breaking up. The Clerk reported this has already been repaired and no report was necessary following the January meeting.

12.2 From CCC. to Powys CC/ Shropshire Council – to report general maintenance.

- a) A490 to Chirbury: roadside edges breaking up
- b) A489 with junction of C2147 for Hurdley: pothole
- c) A489 at Zebra Crossing: defective streetlamps and belisha beacon floodlight
- d) A490 at Churchstoke Bank: 3 defective streetlamps between the bridge and the Horse & Jockey public house.

Action – Clerk to process

**13.0 County Council Matters** – to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
  - Budget and Precept 2016-17:
    - £1.9m additional funding has been made available from the Welsh Government meaning Powys CC needs to cut funding by 3% (rather than 4.1% anticipated)
    - Budget has been set, and a 4.25% increase in council tax is to be resolved at full council in March
  - A proposal for 4-weekly non-recyclable refuse collection has been put on hold (3-weekly to continue).
- b) Shropshire Council: no report.

**14.0 Correspondence** – to receive items of general correspondence for information.

Various correspondences were tabled to be recorded in the minutes as follows:

- a) Powys CC: information regarding 'Arwain/ Leader' grant funding programme now open for applications
- b) Powys CC: notice of the postcode search facility for Refuse Collection service at <http://www.powys.gov.uk/en/bins-rubbish-recycling/bin-collection-day/>
- c) Powys CC: information on Welsh Government Fuel Poverty Warm Homes Nest Scheme
- d) Public Service Ombudsman or Wales: notice of publication of new edition of 'Principles of Good Administration and Good Records Management
- e) Powys Citizens Advice: Newsletter Jan 2016
- f) R George AM: e-Newsletter Feb 2016
- g) Mid Wales Housing: Homes for Wales showcase event in Cardiff
- h) Powys Community Health Council: notice of meeting of Montgomeryshire Local Committee of Powys Community Health Council will be held on Monday 15th February 2016 in the Elephant and Castle Hotel, Newtown at 10.30 am.
- i) A member of the public: enquiry regarding decision by CCC to permit advertising at the perimeter of the recreation field.

Action – Clerk to reply

- j) Welshpool Town Council: 'Flicks in the Sticks' publicity for Mar 2016  
Action – Clerk to circulate documents post-meeting

**15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting:**

- a) Chairman: thanked Cllr D L Powell and Cllr C P Smith for the loan of projector and screen at this meeting.
- b) Chairman: Next meeting: Full Council Ordinary Business Meeting, Tuesday 29<sup>th</sup> March 2016, 7.30pm, at Churchstoke.

Meeting ended – 9.12 p.m.