



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA(Oxf), SILCM

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 17th May 2017 at Churchstoke Community Hall**

commencing upon the rising of the preceding Annual Meeting of the Council.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr J Jones, Cllr M J Jones, Cllr A Richards, Cllr B L Smith, Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: None.

Other apologies for absence received not reported to meeting: None.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.0	Planning Matters	M J Jones	Personal not prejudicial interest as Member of Powys CC Planning Committee

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

3.0 Minutes of Meetings: to approve and sign the minutes as a correct record the minutes of the Full Council Ordinary Business Meeting 25th April 2017 at Hyssington Village Hall (paper 3 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 25th April 2017 at Hyssington Village Hall were reviewed and approved with one clarifying amendment on item 9.0.

RESOLVED:

The minutes of the Full Council Ordinary Business Meeting 25th April 2017 at Hyssington Village Hall are approved and signed as a correct record.

4.0 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of the Full Council Ordinary Business March 25th April 2017 at Hyssington Village Hall.

4.1 (10.0) Recreation Field

The Chairman reported that the temporary demountable field-side shelter has been erected to enable the Churchstoke Football Club to take its promotion to the higher league, and the club has been now promoted to Spar Mid Wales Football League Division 1.

5.0 Planning Matters:

5.1 Planning Specific Correspondence: to receive information, and resolve if desired, planning specific correspondence, if any.

5.1.1 Welsh Government: National Development Framework for Wales (NDF) – Notice of Consultation and Newsletter April 2017 (paper 5.1.1 previously circulated)

Council received notice of consultation on the draft Integrated Sustainability Appraisal Scoping Report for the NDF with responses welcomed by 21st July. The Clerk asked Members to indicate as soon as possible whether any want to discuss the consultation and resolve a response at the June meeting.

Action – Members to notify Clerk

5.1.2 Other planning specific correspondence, for information, if any (inc. paper 5.1.2a)

a) **Planning Aid Wales:** Council received a reminder of the event ‘Place Plans – Rolling out the concept’, Wednesday 24th May 2017, 12:00 to 16:00, at Elephant and Castle Hotel, Newtown. The Clerk recommended attendance as a good starting point if Members have an interest in the council developing a place plan for the community. Noted.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying Community and Town Councils of Planning Decisions in their area.

The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Planning Decision
None		

5.3 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not

limited to those listed below. Later applications will be considered at the discretion of the Chair.

RESOLVED:

'CCC responds to planning application consultations as follows:'

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				
<i>P/2016/1052</i>	<i>Mr Gricmanis, c/o Berrys, Willow House East, Shrewsbury Business Park</i>	<i>Land opposite Manor Cottage White Grit</i>	<i>Additional information: Erection of a dwelling and construction of vehicular access</i>	<i>S*</i>
<i>P/2017/0111</i>	<i>Mr P Delves, Montgomeryshire Natural Spring Water Co, Crosslikely, Churchstoke</i>	<i>Montgomeryshire Natural Spring Water Co, Crosslikely, Churchstoke</i>	<i>Amended: Section 73 application to vary condition 2 of permission P/2015/0180 relating to the approved plans</i>	<i>O*</i>
<i>P/2017/0477</i>	<i>Mr Brian Hull, Bryncoed Homes Ltd, Norwood Ind Estate, Ellisons Rd., Killamarsh, Sheffield</i>	<i>Plot 16, Maes Chwarae, Churchstoke</i>	<i>Section 73 application for variation of condition 2 of Planning Permission M/1999/0540 in relation to changes to approved plans (substitution of house type)</i>	<i>S</i>

**P/2016/1052: CCC supports the application with additional comment as follows:*

- a) CCC notes that the development is in a rural settlement and outside a development area, so is of the view that the development should have a condition for local need*
- b) CCC urges planning officers to ensure that sewerage management and soakaway is adequate in an area of known drainage problems.*

**P/2017/0111: CCC notes the reduction in height from the previous application for variation in February 2017, but continues to have concerns on the visual impact and objects to the application for the same previous reasons:*

- a) the scale of the proposal is grossly out of proportion to the immediate environment*
- b) the adverse visual impact of such a large-scale development on the neighbouring valley and from nearby areas of outstanding natural beauty.*

Action – Clerk to process

The Clerk also reported pre-applications consultations from developers as follows:

RESOLVED:

CCC responds to pre-application consultations as follows:

Ref.	Developer	Site	Description	rec.
<i>Consultations on proposed developments in Churchstoke community</i>				

12 th May 2017	Alan Southerby Planning, on behalf of Ian Pryce Property Services, Princes Square, Princes Street, Montgomery	Land at Orchard Close, Churchstoke	Mid-Wales Housing Association proposed residential Development (28 Dwellings)	S*
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*CCC supports the development at 'Land at Orchard Close' in principle with comments to the developer as follows:

- a) CCC welcomes the mix of 1, 2, 3, and 4 bedroom dwellings, asks that the mix of dwelling types must meet the housing needs assessment for Churchstoke community, and that if the development progresses that the details of how it does so are included in the final submitted application
- b) CCC notes the size of the development and potential impact on facilities in the village so asks that a S106 agreement for funding to enhance recreation facilities for the community is an integral part of the application.

Action – Clerk to process

5.4 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None.	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed enforcement as follows:

Ref./ Site	Description
None.	

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

Council received correspondence and the Clerk highlighted as follows:

- 6.1 One Voice Wales: Joint OVW/SLCC event 12th July 2017 at Ewloe.
- 6.2 One Voice Wales: Councillor training opportunities until 6th June 2017
- 6.3 Other correspondence: The Clerk indicated correspondence will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

7.0 Cae Camlad Playground and New Play Area: to receive progress highlight report from the project team (Cllr D L Powell).

The Chairman reported that Bill of Sale for decommissioning the old Cae Camlad playground will be made a priority for the project team. The Clerk reported that the RoSPA inspection on the new recreation field playground has been commissioned and results awaited.

8.0 Financial Reports.

8.1 Finance Specific Correspondence: to receive finance specific correspondence if any.
None.

8.2 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Apr 2017	0.28
Powys CC	1 st instalment precept 2017-18	6,596.52
Powys CC	Waste recycling proceeds Q4 2016-17	258.98
	Allotment rent plots 1, 7, 9	90.00
	Allotment rent plots 13	30.00
	Allotment rent plots 11b	17.50
	Allotment rent plots 3	30.00
Churchstoke Bowling Club	Peppercorn rent 2017-18	1.00
Total		7,024.28

8.3 Items for Payment: to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC authorises payments as follows':

Chq	Payee	Description	£ex vat	£vat	£total
To authorise items for payment at this meeting:					
1042	Wales Air Ambulance	Donation 2017-18 (S137)	70.00	0.00	70.00
1043	AON UK Ltd	Insurance 2017-18	325.39	0.00	325.39
Total items to authorise for payment at this meeting			395.39	0.00	395.39
To report items previously authorised to be paid by direct debit or standing order:					
SO	E J Humphreys	Clerk salary May'17	558.43	0.00	558.43
Total previously authorised to be paid by dd/sord.			558.43	0.00	558.43
Grand total for payment at this meeting			883.82	0.00	883.82

Action – Clerk to process

8.4 Consolidated Balances: to report to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	500.00	37,209.99
Less consolidated ring-fenced funds	0.00	13,232.47
Net balances available	500.00	24,288.52

9.0 Highways and Rights of Way Reports.

9.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance.

- a) A489 outside Brookside Cottage: Ivy encroaching onto the public pavement. Powys CC replies with an acknowledgement.
- b) B4385 near Foxholes, Montgomery Road, Bishop's Castle: pothole. Shropshire Council replies that the pothole will be marked up for repair.

9.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance.

RESOLVED:

CCC reports matters for attention to highways and rights of way authorities as follows:

- a) *C2054 Wernddu Lane between Wernddu Farm and the Meadows Farm: lorry damage to the verge leading to drainage problems*
- b) *A490 Churchstoke to Chirbury near Calcot Farm: water drains across the road, leading to danger of vehicles 'aquaplaning' and potential vehicle accidents.*

Action – Clerk to process

10.0 County Council Matters: to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
 - Annual Meeting of the County Council Thursday 18th May
 - The Independents are the largest group (of 30) but are likely to need a coalition to be able to form a governing majority.

- b) Shropshire Council: no report.

11.0 Correspondence: to receive, for information, items of general correspondence which may be brought to the attention of the council.

Council received correspondence and the Clerk highlighted as follows:

- 11.1 Friends of the Green at Hyssington: Annual General Meeting Wed 17th May'17
- 11.2 Newtown and Llanllwchaearn Town Council: training opportunities for Code of Conduct and Induction May 2017.
- 11.3 Other correspondence: The Clerk indicated that correspondence will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 12.1 Chairman's Announcements: to receive announcements from Chairman and Members for information

- a) Cllr D N Yapp: reported that he will attempt to repair the pottery notice board this week.

- 12.2 Items for Future Agenda: to bring forward items for consideration for future agenda

- a) None.

- 12.3 Next meeting: Full Council Ordinary Business Meeting: Wednesday 28th June 7.30pm, at Churchstoke

13.0 Confidential Session Exclusion of Public and Press

- 13.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

















RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 13.2 Confidential Matters and Correspondence [confidential reason data protection of individuals]: to receive, and resolve if desired, such business or correspondence of a confidential nature as will be brought before the council by the Clerk.
None.

Meeting ended – 9.22pm.

Appendix 1: One Voice Wales/SLCC Correspondence and circulated post meeting

-  01a - OVW Larger Councils and Innovative Practice Awards Conference 5 July 2017 - email 090517.pdf
-  01b - OVW Letter Larger Councils Conference July 2017.pdf
-  01c - OVW Agenda Larger Councils 5th July.pdf
-  02a - OVW New Councillor Training 24 May-6 Jun - email 050517.pdf
-  02b - OVW New Councillor Induction Training Aberystwyth 24 May - email 260417.pdf
-  03a - OVW Model Local Resolution Protocol for Community and Town Councils - email 120517.pdf
-  03b - OVW Model Local Resolution Protocol for Community and Town Councils.pdf
-  04 - OVW News Bulletin - email 270417.pdf
-  04b - OVW Guidance on VARIATION_OF_EMPLOYEE_CONTRACTS - 270417.pdf
-  05a - OVW SLCC Joint Event 12 July 2017 - 170517.pdf
-  05b - OVW SLCC Joint Event 12 July 2017 - web page 170517.pdf
-  05c - OVW SLCC Joint Event 12 July 2017 - agenda 170517.pdf
-  06a - WGov Exercise - English Version - Revised Letter.pdf
-  06b - WGov English Version - Form.pdf
-  07 - National Assembly for Wales' Expert Panel on Assembly - email 030517.pdf
-  08a - WGov Chair Meat Promotion Wales - email 080517.pdf
-  08b - WGov Advert - Chair Meat Promotion Wales.pdf
-  09 - WGov Code of Practice on Workforce Matters (Two Tier Code) – Annual Monitoring Form - email 090517.pdf
-  10 - WGov Welsh Government Public Appointments - 170517.pdf
-  11 - WAO Appointment of Non-Executive Members - email 020517.pdf
-  12a - Pageant GUIDE TO TAKING PART IN 'Battle's Over Nation's Tribute WI Beacons of Light 11 Nov'18 - email.pdf
-  12b - Pageant Battle's Over Guide v16.pdf
-  13 - CHCs Wales Dementia Report Press Statement - 170517.pdf
-  14 - Cynnal Cymru May Newsletter - 120517.pdf
-  15 - Community Energy Wales NEWSLETTER MAY 2017 - 120517.pdf

Appendix 2: General Correspondence received and circulated post meeting

-  01 - FOTGAH AGM~2~EmailPack.pdf
-  02a - PCC Arwain A legendary showcase of Welsh food and drink - 100517.pdf
-  02b - PCC Arwain The Future of Farming Event 18 May'17 - 120517.pdf
-  02c - The Future of Farming Tickets, Thu, 18 May 2017 at 10 30 detail - 120517.pdf
-  03 - R George AM May Newsletter - 120517.pdf
-  04 - Eluned Morgan AM information letter and poster 280417.pdf
-  05 - Powys CHC Public - Meeting Schedule 2017-18.pdf
-  06 - PCC Powys Newline bulletin - 160517.pdf
-  07 - PCC Payroll Support to Community Councils - 270417.pdf
-  08 - DP Police and Crime Commissioner Community Funding - 250417.pdf
-  09a - NLTC Councillor and New Councillor Training places available - email 030517.pdf
-  09b - NLTC Councillor and New Councillor Training places available - email reminder 030517.pdf
-  10a - PtLHB Appointment Associate Hospital Managers to PtLHB - 250417.pdf
-  10b - 1703-PTHB-AssociateHospitalManager-JD.PDF
-  10c - 1704-PTHB-AssociateHospitalManager.jpg
-  11 - Marie Curie Help promote our Blooming Great Tea Party - 110517.pdf
-  12a - WTC Flicks in Sticks 8th May'17.pdf
-  12b - WTC Flicks in Sticks 12th Jun'17.pdf