

**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**NOTICE OF MEETING**

All Community Councillors are summoned to attend the  
**ANNUAL MEETING OF THE COUNCIL**  
on Wednesday 17<sup>th</sup> May 2017, 7.30 p.m., at Churchstoke Community Hall  
to be followed by the monthly ordinary business meeting.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

E J Humphreys MA(Oxf), SILCM  
Clerc i'r Cyngor / Clerk to the Council

11<sup>th</sup> May 2017

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**AGENDA**

- 1.0 Attendance, Declarations of Members' Interests and Dispensations:** to record attendance and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b).
- 2.0 Elections to Offices of Chairman and Vice-Chairman:** to receive nominations and to elect to office.
- 2.1 Chairman** (New Chairman to sign declaration of acceptance of office)
- 2.2 Vice-Chairman**
- 3.0 Apologies for Absence:** to receive, and resolve if desired, apologies for absence.
- 4.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
- 5.0 Electoral Matters Co-Option:**
- 5.1 Churchstoke Ward:** following the elections 4<sup>th</sup> May 2017, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Churchstoke Ward.
- 5.2 Hyssington Ward:** following the elections 4<sup>th</sup> May 2017, to receive nominations and to co-opt to fill the 3 remaining vacancies on the council for Hyssington Ward.
- 6.0 Committees**
- 6.1 Committees:** to resolve to retain the following Standing Committees
- Planning Committee
  - Green Grants Committee
  - Disciplinary and Grievance Pool (x6 from which 3 will comprise a Panel)
  - Appeals Panel (x3)
- 6.2 Election to Committees:** to receive nominations and to resolve the election to Committees, Pool and Panel above

## 7.0 Special Responsibilities

**7.1 Positions of Special Responsibility:** to resolve to retain the following Positions of Special Responsibility

- a) Allotments & Recreation (x3)
- b) Budget Preparation Panel (x3)
- c) Cemetery (x1)
- d) Democratic Governance & Organisation (x3)
- e) Information & Web-Site (x1)
- f) Internal Audit & Financial Scrutiny (x1)
- g) Personnel & Staffing (x1)
- h) Police Consultation & Liaison (x1)
- i) Posting of Information & Notices to Community Notice Boards (x7).

**7.2 Election to Positions of Special Responsibility:** to receive nominations and to resolve the election to Positions of Special Responsibility above.

## 8.0 Outside Bodies

**8.1 Outside Bodies:** to resolve to retain the following representation to outside bodies

- a) Churchstoke CP School Governors (x1) (paper 8a)
- b) Churchstoke Recreation Association (x1)
- c) Hyssington Village Hall Committee (x1)
- d) One Voice Wales Montgomeryshire Area Committee (x1)
- e) Stiperstones & Corndon Hill Country Landscape Partnership Scheme (x1).

**8.2 Election to Outside Bodies:** to receive nominations and to resolve the election to outside bodies above.

## 9.0 Finance:

**9.1 Chairman's Allowance:** to resolve the level of Chairman's Allowance 2017-18.

**9.2 Bank Mandate Authorised Signatories:** to resolve the mandate and authorised signatories on the council's bank accounts.

## 10.0 Corporate Governance:

- 10.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the Standing Orders (paper 10.1)
- 10.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the Financial Regulations (paper 10.2)
- 10.3 Risk Assessment: to resolve to adopt the Risk Assessment for 2017-18 (paper 10.3)
- 10.4 Insurance: to resolve the levels of insurance cover for 2017-18 (paper 10.4)
- 10.5 Council Style: to consider and resolve a Council Style for external publications and correspondence (paper 10.5).

**11.0 Dates of Meetings:** to resolve the frequency and dates of Council and Committee meetings for 2016-17 (paper 11).

End of agenda